

# 7 – 24 December 2018



## Volunteer Position: Santa's Helper 2018

### Pre-requisites:

- A warm, welcoming and cheerful nature
- Excellent verbal communication skills with children and their parents
- Patient, energetic and quick thinking
- Able to organise groups of excited children and their parents, with training provided.
- Attendance at a training session on Friday 30 November or Monday 3 December at Bendigo Tramways (1 Tramways Avenue, Bendigo)

### Dates and Times:

- Location: Santa Tram leaves from the Bendigo Tramways Depot, travels to Central Deborah Gold Mine and returns to the Tramways Depot. Your shift begins at the Tramways Depot (*1 Tramways Avenue*).
- Dates: 7 - 24 December 2018.
- Volunteers can assist for one day or multiple days within these dates.
- Helpers will run two Santa Tram sessions per shift.
  - Shift one: 9:45am – 1.15pm
  - Shift two: 1:45pm – 5.15pm
  - Optional: 9:00am or 5:30pm trams (10-23 December)

### Responsibilities:

- Greet families with "Santa's Nice List" for each tram. Passengers will arrive at the Tramways Gift Shop before each Santa Tram and the helper will check the names off the list and confirm age, gender and pronunciation of children's names.
- Assist the group of up to 30 people with getting on and off the tram safely. Lead the group through the Tramways Gift Shop and Central Deborah Gold Mine to Santa's secret hideout.
- Keep children entertained on the tram by singing Christmas carols, playing games and looking out the windows to see if they can find Santa.
- Assist Santa by reading the name of each child as gifts are pulled out of the bag to hand to Santa.
- Engage in conversation with the children and parents throughout the tram ride to build excitement.
- Parents will be taking their own photos of the children with Santa, but helpers can take group photos for the families when requested.

**Sign up today!** Send your Expression of Interest to: Darcy Van Dillen on [darcy.vandillen@bendigoheritage.com.au](mailto:darcy.vandillen@bendigoheritage.com.au) or call directly on: 4444 2826 before **Thursday 29 November 2018**.